



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that the Ordinary Meeting of Oswestry Rural Parish Council will be held at Trefonen Village Hall commencing at 7 pm on Thursday **28 November 2024** and Members are hereby summoned to attend for the purpose of transacting the following business.

K L Lloyd

Signed by:
Kathryn Lloyd CPFA
The Clerk & RFO

Date of issue: 21 November 2024

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

a) Chairman's engagements

2. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

3. Police Report

a) To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

4. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

5. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda.

This does not include matters relating to the council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

6. Minutes

a) To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 31 October 2024 (appendix 6a)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which relates to a Member's Disclosable Pecuniary Interests, they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest,' Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
24/03492/FUL New Barns Farm, Trefonen, Oswestry, Shropshire, SY10 9DS	Construction of a calf rearing building Decision: Grant Permission
24/03604/FUL Pleasant Grove, Wern Y Wiel, Treflach, Oswestry, Shropshire, SY10 9HT	Erection of a 4 bay garage Decision: Grant Permission

b) Planning Applications

To CONSIDER and APPROVE a response to the following:

Planning Application Details	Planning Proposals
24/04168/FUL Weston House, Weston Road, Morda, Oswestry, Shropshire	Single storey side extension, reconstruction of lean-to and refurbishment of outbuildings
24/04266/CPE Unit 2, The Barns, Woolston, West Felton	Application for a Lawful Development Certificate for an existing use of building and yard for B8 storage. FOR INFORMATION ONLY
24/04267/CPE Unit 3, The Barns, Woolston, West Felton, Shropshire	Application for a Certificate of Existing Lawful Use for the use of building for B8 storage FOR INFORMATION ONLY

Planning Application Details	Planning Proposals
24/04268/CPE Unit 4, The Barns, Woolston, West Felton, Shropshire	Application for a Certificate of Existing Lawful Use for the use of building for domestic garaging, and squash court with associated changing facilities FOR INFORMATION ONLY
24/04308/FUL Bromwich Park, Maesbury Marsh, Oswestry, Shropshire SY11 4JQ.	Erection of first floor balcony to west elevation and rebuilding of bay windows with balcony to south (front) elevation
24/04181/LBC Pentre Cefn, Craig-llwyn, Trefonen, Oswestry, Shropshire	Erection of two storey extension and associated works
24/04352/FUL The Coppie, Woolston, West Felton, Oswestry, Shropshire.	Single storey side extension
24/04384/LBC Morda Mill, Morda Bank, Morda, Shropshire	Install central heating boilers with associated flues, radiators and pipe-work to 12 flats
24/04436/OHL Adjacent Mile End Farm Buildings, Oswestry, Shropshire	New pole

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

11. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 11)

12. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for October 2024, I & E year to date balances and forecasted outturn position to 31 March 2025. (appendix 12ai, aii, aiii)
- b) Bank reconciliation to October 2024 (appendix 12b)
- c) Provisional Payments for November 2024 (to follow)
- d) Unity Trust Bank – charging issues

13. Earmarked Reserves

- a) To CONSIDER and APPROVE the allocations of earmarked reserves reviewed by the Finance Committee (To follow)

14. December 2024 Recess – interim Arrangements

To NOTE interim arrangements for December 2024 agreed by Full Council on 31 October 2024

Finance

- a) Delegated authority to the Clerk for processing all invoices payable in December 2024
- b) Finance limit of £5,000 set on any individual invoices, above which the Clerk will seek Finance Committee approval
- c) Retrospective approval sought from Full Council at the January 2025 meeting

Planning

- d) Delegated authority to The Chairman for all planning applications / enforcements
- e) All members to forward any views, including support or objections to the Chairman by 24 December 2024

- f) Chairman to determine comments on applications which will be submitted to the Clerk by 31 December 2024.
- g) Retrospective approval sought from Full Council at the January 2025 meeting

15. The Tonys' Community Service Award 2024

- a) For the Chairman to present The Tonys' Community Service Award 2024 to Mr John Evans and Ms Rebecca Greenham

16. Road Safety Group

- a) To RECEIVE an update from the Road Safety Group and progress with the Coed Y Go Road Speed Reduction Scheme
- b) To CONSIDER road safety issues on Llansylin Road and AGREE any ACTIONS

17. Cemetery Working Group

- a) To receive a verbal update from the Trefarclawdd Cemetery Working Group and CONSIDER and APPROVE the proposed response to The Law Commission's Consultation on Burial and Cremation (Cllr Mike Weston)

18. Environment Working Group

To receive an update from the Environmental Working Group

- a) Water Pollution (Cllr Iain Campbell)
- b) Trefarclawdd Farm

19. Possible closure of Oswestry Post Office

- a) To receive a report from Cllr Bennett on an Emergency Meeting called by the Mayor of Oswestry to consider the issue on 27th November

20. Social Media

- a) To receive an update on Social Media (Cllr Richard Fowler)

21. Website

- a) To receive a verbal update on the Website and AGREE any ACTIONS (Cllr Richard Fowler)

22. Remembrance Sunday – Feedback

- a) To receive any feedback on the Remembrance Sunday Service and AGREE any ACTIONS (Cllr Bob Kimber / Cllr Chris Woods)

23. Newsletter

- a) To receive any update from the Parish Newsletter Working Group and AGREE any ACTIONS (Cllr Martin Bennett)

24. Correspondence

- a) To NOTE the new appointment of Chris Mellings at the Chief Executive of Shropshire Association of Local Councils.
- b) To NOTE a grant application from Shropshire Union Canal Society and enquiry from Hope House Hospice .

25. Consultations

- a) Shropshire Fire and Rescue Service Public Consultation for the upcoming Community Risk Management Plan (CRMP) from 1 November to 27 December 2024.
- b) Mynydd Mawr Energy Park Consultation on proposals 13 November to 18 December 2024

Date for Next Meeting

To NOTE that the next meeting will place on Thursday 30 January 2025 at Trefonen Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

26. Planning Enforcement

To NOTE planning enforcement notifications received (The Clerk)